

MINUTES
ELIZABETHTOWN REGIONAL SEWER AUTHORITY
September 9, 2014

The Board of the Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 PM in the meeting room of the West Donegal Township with the following members present: Keith Murphy, Dan Brill, Rick Erb, Ken Shaffer, Dave Sweigart, and Allen Sollenberger. Also present were: Nick Viscome, Byrne Remphrey, and George Alspach.

The minutes of the August 12, 2014, meeting were approved on a motion by Dave Sweigart and a second by Dan Brill.

Public Comments

No comments.

Unfinished Business

- A. Discussion of various aspects of our new office/garage construction was the main focus of the meeting. The discussion began with architect John Wisniewski discussing color combinations for the outside of the building. John presented 4 different color schemes. Eventually, the Board chose a red building with a blue roof. John made a number of suggestions regarding trim and extras (cupolas on the roof) which he felt would dress up the building.

Other issues were discussed as follows:

- A sketch of Gaye's area was reviewed. This is a significant change from what is shown on the plan.
- Nick described to the Board all of the changes to our building that either have been made or will be changed. They are:
 - ✓ Installing conduit from the mechanical room to the outside
 - ✓ Installing 6" of concrete in the garage area instead of 4" of concrete
 - ✓ Installing a floor drain in the garage
 - ✓ Installing outside faucets at various locations including one inside faucet in the garage
 - ✓ Using a keypad entry system in 3 locations
 - ✓ Installing a slop sink in the garage
 - ✓ Consider a reverse gable for the front door roof
 - ✓ Revise electrical plans for outside receptacles
 - ✓ Discuss possible changes in the insulation plan

Nick told the group:

- ❖ All building/UCC permits have been received
 - ❖ Greg Grogan told him that after talking with several developers, he feels Lot #2 is worth between \$170,000-\$200,000. ***It was motioned by Sweigart, seconded by Shaffer to have Greg Grogan list the lot for \$230,000. Motion carried.***
 - ❖ A request for payment to Agpoint has been received and reviewed by Byrne. The invoice is for \$41,286.24. ***It was motioned by Brill, seconded by Sollenberger to approve this invoice. Motion carried.***
 - ❖ Nick distributed 2 proposals: one for JMJ (our IT consultant) and one from Llomar Alarm Systems. JMJ will wire our building for data and phones for \$9,967.40. Llomar will install the burglar and fire alarms for \$8,400. ***It was motioned by Brill, seconded by Sollenberger to approve the JMJ proposal. Motion carried.***
- B. Nick presented 2 proposals for the repair of the sunken sewer line ditch on Campus Road. Abel Construction has proposed installing 5 clay dikes along the existing line and then mill & overlay an area 16 feet wide and 210 feet long for \$15,500. B. R. Kreider quoted a figure of \$39,222. ***It was motioned by Sweigart, seconded by Erb to contract with Abel Construction to repair the sewer trench. Motion carried.***

New Business

- A. Nick told the Board that after considerable review the insurance company did reimburse the Authority for the Cameron Street generator which we contend was destroyed during the ice storm.
- B. ***It was motioned by Brill, seconded by Sweigart to approve ERSA's minimum municipal obligation (MMO) for its pension.*** This coming year ERSA's contribution is zero. ***Motion carried.***
- C. Nick presented a proposal from Todd Smeigh for \$5,000 to complete the site work on our new building site. The Board questions whether Todd could work on a time and materials basis until the end of the project. Nick will talk to Todd.
- D. Nick informed the Board that our current health insurance plan will increase by 34% next year. Nick will explore alternatives.

- E. Nick also presented a proposal from Llomar for the installation of a burglar/fire alarm system for \$8,400. ***It was motioned by Brill, seconded by Sollenberger to approve the proposal. Motion carried.***

Engineer's Report

Byrne highlighted a few items on his written report.

Treasurer's Report

Ken gave his monthly report which was positive. He told the Board that we should pay the next several building invoices from the Operational Fund. ***It was motioned by Brill, seconded by Sollenberger to approve the Treasurer's Report. Motion carried.***

It was motioned by Brill, seconded by Sweigart to approve the Bills Payable List in the amount of \$50,518.69.

The meeting adjourned at 9:15 PM.