

ELIZABETHTOWN REGIONAL SEWER AUTHORITY

MINUTES

August 13, 2013

The Board of the Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 pm at the West Donegal Township building with the following members in attendance: Keith Murphy, Ken Shaffer, Rick Erb, Allen Sollenberger, Dave Sweigart, and Dan Brill. Also present were Nick Viscome, George Alspach, and Randy Henne (CDM Smith).

The minutes of the July 9, 2013, meeting were approved on a motion by Brill and a second by Erb.

There were no public comments. Michael Schober was present to introduce himself. Mr. Schober is the new client service manager for CDM Smith.

Unfinished Business

- A. Joe Muniz, ERSA Operations crew member, took several group and individual photos for identification cards and for the newly developed ERSA website.
- B. Nick gave the Board a summary of where the new building progress stands and a status of the land development/subdivision plan.
 - The Mount Joy Township Planning Commission reviewed our plan on July 22, 2013. The Planning Commission appeared to have no major concerns and recommended wavier of the traffic impact fee which is over \$17,000.
 - The Planning Commission will take action on the plan on August 26, 2013.
 - Settlement for 143 Harrisburg Avenue can be held after we receive conditional approval of our plan. Settlement will likely be held on September 10, 2013, so Keith can be present to sign papers.
 - The building plans and bid specs are now complete and will be sent to Byrne who will evaluate the completeness of the entire package. Byrne will actively bid the project for us.
- C. Nick distributed a plan showing the sewer lines that were televised by USG. We had never televised or cleaned those lines before because of the difficulty in accessing those lines. The lines appear to be in reasonably good shape. However, there are 2 leaking laterals which may be able to be sealed using the CIPP process.
- D. Nick handed out a chart which projects a rate increase of the Mount Joy Township rates from the current \$117/quarter to \$130/ quarter in 2014. This will reduce the gap in rates from \$23 to \$10 for both townships. This should also result in revenues of \$2,820,735. The Board felt

comfortable with the Mount Joy Township increase from \$117 to \$130 per quarter. Nick will use these figures in his budget projections.

New Business

- A. George wrote a resolution for the purchase of 143 Harrisburg Avenue. It was motioned by Sollenberger, seconded by Sweigart to approve Resolution 2013-1 authorizing the purchase of real estate located at 143 E. Harrisburg Avenue, Mount Joy Township, Lancaster County, Pennsylvania. Motion carried.
- B. Nick discussed a draft of ERSA's contingency (disaster plan) plan with the Board. The Board made a few suggestions which Nick will incorporate into the plan. Nick will try and finish the plan by the September meeting.
- C. Nick and George told the Board that acceptance of the sewer contained in the Featherton Crossing Phase 1 plan will be tabled until Mount Joy Township accepts the streets within this phase.
- D. Nick distributed printed copies of ERSA's pending website. Nick told the Board that photos/sketches need to be inserted. Based on the comments, the Board told Nick to proceed with the website.

Engineer's Report

Randy Henne, filling in for Byrne who was away, highlighted a few issues which were discussed on the monthly Engineer's Report. He spoke about the Rheems Retail Center and described the need for an internal drop connector to an existing manhole which is 18' deep. Randy asked for approval on the internal drop along with the requirement to have the developer install a corrosion resistant urethane lining to the manhole. The Board agreed with the engineer's recommendation.

Treasurer's Report

Ken went over the monthly financial report and told the Board that the financial picture is positive. He also presented requisition #3-2013 in the amount of \$15,404.40 for D. C. Gohn Associates for development of the land development/subdivision plan. It was motioned by Sollenberger, seconded by Sweigart to approve requisition #3-2013. Motion carried.

Bills Payable

It was motioned by Brill, seconded by Erb to pay the monthly bills in the amount of \$52,716.92. Motion carried.

The meeting adjourned at 8:30 pm.

