

ELIZABETHTOWN REGIONAL SEWER AUTHORITY
MINUTES
July 14, 2015

The Elizabethtown Regional Sewer Authority (ERSA) Board met at 7:00 PM at 235 Ersa Drive, Elizabethtown, PA. Present were Keith Murphy, Dave Sweigart, Dan Brill, Ken Shaffer, Al Sollenberger, and Rick Erb. Also present were Nick Viscome, George Alspach, and Byrne Remphrey.

The minutes of the June 9, 2015 meeting were approved on a motion by Sweigart and a second by Brill.

Public Comments

Darrell Hilsher, owner of Longenecker's Hatchery, discussed the car lot which he purchased and is located between a residential house and Giant market. Mr. Hilsher told the Board that the car lot building has public water, but does not have sewer—public or private. Mr. Hilsher would like to hook the car lot building into the adjacent residential building. Since the car lot and the residential house are separately deeded, it was suggested that the two lots become one lot. If the lots would ever be sold separately, the car lot would have to have its own sewer line. Darrell will look into this. *It was motioned by Erb, seconded by Sollenberger to grant him 1 EDU in the event the lots are combined. Motion carried.*

Unfinished Business

- A. Byrne told the Board that most of the administrative approvals begin with Mount Joy Township when they are in receipt of the as-built plan which is being developed by D. C. Gohn & Associates. There are 2 major building related issues:
 1. Dirt pile—it was agreed that if we make the contractor move the pile, it is likely to be hauled off site. After discussion, it was decided to keep the pile where it is and have our crew move it after we've gotten Soil and Conservation Service's final approval.
 2. "Oil canning" of the front fascia—we discussed a number of ideas, but agreed that the contractor will not participate in the solution since he installed what was specified by our architect. The Board decided to leave it as it is for a period of time and eventually get a firm like Hackman to separate the width of the fascia and step it up similar to siding with one half being higher than the other.

Byrne told the Board that we currently are holding 5% of the bid price as retainage until all conditions are met. This amounts to \$76,925.27. The Board agreed to release half of the remaining amount or \$38,462.64. *A motion was made by Sweigart and seconded by Erb. Motion carried.*

- B. *It was motioned by Sweigart, seconded by Brill to approve Resolution 2015-2 approving the Specifications for the Construction of Sanitary Sewer. This was a ratification of action taken last month. Motion carried.*
- C. Nick told the Board that he continues to investigate utility billing systems. Nick is meeting with Mitch on Thursday afternoon (July 16) to discuss various options.

New Business

- A. *It was motioned by Sollenberger, seconded by Brill to approve the Contractor's estimate for improvements to Donegal Woods Phase II in the amount of \$106,788. Motion carried.*
- B. *It was motioned by Brill, seconded by Erb to approve resolution 2015-3 requesting a 75/25 split of costs associated with the relocation of the sewer line on West Bainbridge Street in connection with the bridge replacement. Motion carried.* The outstanding costs for this work will be approximately \$35,000.
- C. *It was motioned by Sweigart, seconded by Shaffer to grant 1 EDU of capacity to John Herr for his proposed for his proposed building on East College Avenue (near Clover Lane). Motion carried.*
- D. Nick told the Board that architect John Wisnewski returned the check of \$750 that we sent him for his work on our building. Nick has received 2 invoices: one for \$600 which was withheld until the project was substantially complete. *It was motioned by Sweigart, seconded by Shaffer to pay Jim Koppenhaver the \$600. Motion carried.* The other invoice was for work completed from 2/01/15 thru 6/13/15 (19 weeks) amounting to \$3,575. The Board took no action on this invoice.
- E. Nick told the Board that interior designer, Sharon Brill, looked at our building and made recommendations for window treatments for the meeting room and the offices of Nick,

Jane, and Gaye. All of these treatments will cost \$3,772. In addition, hand painted letters for the public meeting room wall will cost an additional \$600. *It was motioned by Erb, seconded by Sweigart to approve these costs. Motion carried with Brill abstaining.*

Engineer's Report

Byrne discussed by-pass pumps at Miller Road, the final review of Bishops Woods, and the development of the Westbrook plan.

Treasurer's Report

Ken took the Board through the monthly financial reports. At this point, revenues are still outpacing expenditures. He also talked about the 3 certificates of deposit which are maturing in August. *It was motioned by Sweigart, seconded by Erb to approve the Treasurer's Report. Motion carried.*

It was motioned by Sweigart, seconded by Erb to approve the monthly bills payable list amounting to \$196,969.07. Motion carried.

The meeting adjourned at 8:30 PM.