

ELIZABETHTOWN REGIONAL SEWER AUTHORITY
MINUTES
June 21, 2016

The Elizabethtown Regional Sewer Authority (ERSA) Board met at 7:00 PM in their meeting room at 235 Ersa Drive, Elizabethtown, PA 17022 with the following members present: Dave Sweigart, Dan Brill, Ken Shaffer, Rick Erb, and Dave Lewis. Al Sollenberger was not present. Also in attendance were Nick Viscome, George Alspach, and Adam from CDM.

The minutes of the May 10, 2016 meeting were approved on a motion by Erb, seconded by Shaffer. Motion carried.

Unfinished Business

- A. Nick reviewed a proposal from DynaTech for maintenance of ERSA's 15 pumping stations. The agreement provides yearly maintenance of all stations for \$6,985 or \$465 per station. Following discussion, *it was motioned by Lewis, seconded by Brill to approve the maintenance agreement with DynaTech. Motion carried.*
- B. Nick reminded the Board that the Borough's 4 month monitoring period of the Radio Road Interceptor will end on July 1. Byrne and Nick will meet with the Borough soon after that to hear the results of the monitoring.
- C. Nick distributed information related to the Miller Road force main relocation. The line will be relocated in 2016 while the bridge construction won't begin until 2017.
- D. Nick discussed the storage shed measuring 10' x 20' which is located inside the fence at the Nolt Road station. The shed is in need of repairs. ERSA's supervisor has indicated his interest in buying the shed for his personal use. The board discussed this issue and accepted Nick's recommendation to publicly bid the removal of the shed.
- E. *It was motioned by Shaffer, seconded by Brill to approve Resolution 2-2016 authorizing the adoption of the investment policy. Motion carried.*

New Business

- A. Nick discussed the Conoy Crossing development. This development provides a road from West Bainbridge Street to Maytown Avenue with sewer installed along the length of the road. Nick told the Board that there are 17-19 lots (close to Maytown Road) that are in West Donegal Township and therefore, will be ERSA customers. At this point, discussion of the plan is purely informational.

- B. The Board discussed a request from West Donegal Township to extend an existing sewer line on White Pine Drive 300 feet to reach 6050 White Pine Drive. This lot is planning to install sewer holding tanks. The township has suggested a joint project with the township supplying the equipment and operators. They suggest that our crew lay the pipes and West Donegal Township would backfill and macadam the trench. The township and ERSA will split the cost of materials (pipes, valves, black top).

The Board asked a number of questions such as: when will the street be dedicated, should ERSA wait until the warranty period has expired, how much will this cost? Nick and Byrne will do some more work on this issue and report back next month.

Engineer's Report

Adam filled in for Byrne who was on vacation. Adam highlighted certain issues contained in Byrne's written report.

Treasurer's Report

Ken highlighted the Revenue & Expenditures budget performance report. Ken noted that we have received 100% of the revenue that we are expecting and have spent only 83% of expected expenses. Ken was pleased to report that to date we have spun off over \$500,000 in funds.

It was motioned by Lewis, seconded by Brill to approve the Treasurer's Report. Motion carried.

Bills Payable

It was motioned by Brill, seconded by Lewis to approve the Bills Payable List of \$105,091.48. Motion carried.

The Board held an Executive Session to discuss a legal/personnel matter. No action has been taken.

The meeting adjourned at 8:15 PM.