

ELIZABETHTOWN REGIONAL SEWER AUTHORITY MINUTES

JUNE 11, 2013

The ERSA Board met at 7:00 PM at the West Donegal Township building with the following board members in attendance: Keith Murphy, Dave Sweigart, Rick Erb, Ken Shaffer, Dan Brill, and Al Sollenberger. Also present were Nick Viscome, Byrne Remphrey, and George Alspach.

The minutes of the May 14, 2013, meeting were approved on a motion by Brill and a second by Shaffer. Motion carried.

Unfinished Business

- A. Todd Smeigh was present to present a land development plan showing ERSA's new building with the drainage/storm water system. Todd also presented a plan which divides the lot into 2 parcels—the ERSA building lot on 2.28 acres and the other undeveloped lot for 2.49 acres (with access to Harrisburg Avenue through 143 Harrisburg Avenue).

Sweigart made a motion for a \$2,000 change order to create a second lot on our building site. Motion seconded by Erb. Motion carried.

Todd also discussed the potential fees for submission and review of our land development plan. Most significant is the Mount Joy Twp. traffic impact fee which is estimated at \$17,000. The Board asked Nick to request a modification/waiver of this fee. Todd plans on submitting our land development/subdivision plan to Mount Joy Twp. on July 1, 2013. Todd felt that these plans could be approved on August 26, 2013.

Nick then discussed the building design/bidding of the building. He showed the large pile of bid instructions/technical specs. Nick distributed a cover email from engineer James Koppenhaver which stated that he would like to shorten and simplify the bid package to make it less imposing. In order to finish the final set, a budget of \$3,500 would have to be established. It was motioned by Shaffer, seconded by Brill to approve an additional \$3,500 to complete the bids and specs for this project. Motion carried.

The Board agreed that the earthwork/grading/drainage should be part of the bid package.

- B. Nick reported that ERSA did not have to have EAWA shut off anyone's water due to their sewer delinquency. All of the people notified have signed on for payment plans.

- C. Nick told the Board that a lot of the document scanning has been completed by CDM Smith. Over 1,500 files which is over 800 MB have been completed and organized. Nick also said that he has contracted with Michele Powl (EAWA) to improve ERSA's web site. Nick said that he has written the narrative which will be organized into numerous sections. Work will begin this week.
- D. Byrne handed out a memo outlining numerous steps towards identifying areas of infiltration/inflow. The following areas will be investigated:
- ❖ Hershey Road pumping station drainage area
 - ❖ Newville area—manholes located in previously rehabilitated areas
 - ❖ Nolt Road pumping station drainage area
 - ❖ Asbestos cement pipe locations in Rheems
 - ❖ Sump pump inspections—home to home with the Nolt Road basin

Once the investigation is complete, contracts for CIPP manhole rehab can be developed.

New Business

- A. Nick reported that the new Pizzatown located off of Veterans Drive, has purchased EDU capacity for over \$22,000. This was an unexpected development.
- B. Nick told the Board that he has set up Roth IRAs for Brian, Joe, & Dale which is deducted directly from our account. Both George and Ken want to see a copy of our new plan.
- C. Nick said that he received a letter from Ken Gainer, 365 Hershey Road, seeking relief from quarter sewer payments since his home burned down on April 30, 2013. Nick will follow ERSA's current sewer charge exemption policy. The Board agreed.

Engineer's Report

Byrne went over his written report. Many of the issues covered in his report had been discussed earlier in the meeting.

Treasurer's Report

Ken went over the Revenue & Expenditures Budget performance report and concluded that ERSA maintains a positive balance. The report was approved on a motion by Brill and a second by Sollenberger.

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Bills Payable

The monthly account payable list amounting to \$181,433.94 was approved on a motion by Sollenberger and a second by Sweigart.

The meeting adjourned at 8:20 PM.