

MINUTES
ELIZABETHTOWN REGIONAL SEWER AUTHORITY
MAY 13, 2014

The Board of the Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 PM in the meeting room of West Donegal Township with the following members present: Keith Murphy, Rick Erb, Dan Brill, Dave Sweigart, and Ken Shaffer. Allen Sollenberger was absent. Also present were Nick Viscome, Byrne Remphrey, and George Alspach.

The minutes of the April 8, 2014, meeting were approved on a motion by Dave Sweigart and a second by Dan Brill.

Unfinished Business

- A. Phil Rudy of White Rudy & Co. was present to discuss the results of the 2013 audit. Phil reported that the Authority is holding its own. Cash flows from operating activities exceeded cash outflows from financing activities by \$230,000. ERSA is not making enough to build up its reserve funds although about \$50,000 is scheduled to be transferred at the end of 2014 to the Capital Reserve Fund. The largest capital expenditure facing the Authority in the near future is the building of the new office/garage building and the Miller Road pumping station.

It was motioned by Ken Shaffer and seconded by Dave Sweigart to approve the PADCED financial report. Motion carried.

It was motioned by Ken Shaffer, seconded by Dave Sweigart to approve the 2013 audit report.

- B. Building program—Nick covered several different points as discussed below:
1. The conditions of the land development plan are almost complete. The Authority will need to approve 2 agreements for subdivision.
 2. The installation of the water/sewer lines was discussed. Originally, EAWA and ERSA were going to work together to try and save money. However, after discussion it was decided that the sewer line was too deep for our crew to attempt. It was decided to roll this work into the general site work contract.
 3. A building committee meeting will be held on Wednesday, May 14, 2014 to make final adjustments to the bids. Following this meeting, a bid schedule should be circulated.
 4. It was motioned by Dave Sweigart, seconded by Dan Brill to approve the stormwater management agreement between ERSA and Mount Joy Township in connection with our land development plan. Motion carried.

5. It was motioned by Rick Erb, seconded by Dan Brill to approve the development of an escrow account with Fulton Bank in the amount of \$197,403.60 as our improvement guarantee for on-site improvement. The account will be ERSA's, but Mount Joy Township is authorized to use this account as a guarantee that all work will be completed in accordance with approved plans.
- C. The proposed agreement between Donegal Woods and the Authority was discussed. Mark Stanley, representing Donegal Woods, had not had a chance to discuss the proposed agreement with his client so Mark was not present. The important points of the agreement were discussed. In the end the Board's consensus was that this latest version is the agreement that should be presented to Donegal Woods.

NEW BUSINESS

- A. Nick and Byrne told the Board that we experienced another break in the trunkline sewer that connects the Miller Road station to the Borough's wastewater treatment plant. This is the second line break in 7 months. The Board discussed a number of theories, but in the end the cause of the line break remains unknown. The Board wanted Byrne to assess the possibility of installing a new 12" trunkline sewer. Byrne will report back at the next meeting.
- B. Nick presented a sketch plan for Dr. Ed White, Meadowbrook Lane, who wished to install an in ground swimming pool. Almost his entire rear yard is interrupted by a 30' sewer easement. Dr. White would like to erect a "dry stack" retaining wall and a wooded fence within the sewer easement. After discussion it was decided to grant approval with the condition that if the sewer line has to be repaired, ERSA will give the property owner 24 hours notice to remove the fence and wall. ERSA will not be responsible for damage to either the fence or wall.

Engineer's Report

Byrne covered some of the items in his written monthly report.

Treasurer's Report

Ken reviewed the monthly report and told the Board that we are on budget, but some of these numbers could change once he makes the year-end adjustments. A motion by Dan Brill, second by Dave Sweigart approved the financial report.

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Ken presented Requisition 5-2014 for CDM Smith in the amount of \$3,626.04. It was motioned by Dave Sweigart, seconded by Dan Brill to approve Requisition 5-2014. Motion carried.

It was motioned by Dave Sweigart, seconded by Dan Brill to pay the monthly bills (May 13, 2014) in the amount of \$280,488.66. Motion carried.

Meeting adjourned at 8:20 PM.