

ELIZABETHTOWN REGIONAL SEWER AUTHORITY MINUTES

MAY 14, 2013

The Elizabethtown Regional Sewer Authority (ERSA) Board met at 7:00 pm at the West Donegal Township building with the following members in attendance: Keith Murphy, Ken Shaffer, Dan Brill, Dave Sweigart, and Rick Erb. Allen Sollenberger was absent. Also present were Nick Viscome, George Alpsach, and Byrne Remphrey.

There were no public comments.

The minutes of the April 9, 2013, meeting were approved on a motion by Brill and a second by Erb.

Unfinished Business

- A. Nick reported that he wrote letters to 12 property owners who have significant delinquent sewer balances and whose properties are connected to public water. The Elizabethtown Area Water Authority (EAWA) has agreed to shut off the water to properties who did not respond to Nick's letter. Nick said that a number of property owners did contact his office and set up payment plans. At this point, Nick will ask EAWA to shut off the water to 4 properties—property owners who have not responded to the letter.
- B. Nick handed out the latest new building plans and told the Board that he is currently applying to Mount Joy Township for a review of the plans by the UCC code official. Keith made a suggestion that the hallway between the conference room and the kitchen be eliminated and that the exit door be eliminated. A connection to the kitchen from the conference room can be made so that the exit door in the kitchen can be used. The Board agreed with this change. Nick said he is waiting for the bid language from the engineer, James Koppenhaver, so that the project can keep moving.
- C. On a related subject, Nick went over the conditions contained in the sales offer agreement for 143 Harrisburg Avenue. It was agreed that some of the conditions be eliminated such as giving the Bartons time to consider purchasing ERSA land (they declined), environmental studies and approval of stormwater by the township and PA DOT.

It was specifically noted that purchase of 143 Harrisburg Avenue is primarily for access to the remainder of ERSA's land to make it more attractive to a future buyer

not for drainage of stormwater as initially contemplated. The Board directed the following action:

- Contact surrounding townships and inform them that this lot is available for use
- Directed Byrne to apply for a PA DOT driveway permit for 143 Harrisburg Avenue
- Inform Todd Smeigh that we will be subdividing the ERSA lot to include 143 Harrisburg Avenue

New Business

A. Byrne presented a synopsis of the recent televising project in the Nolt Road Basin. He identified a number of sections that should be repaired/improved. The Board also wanted to know what our I/I efforts will be in 2013. A plan consisting of the following types of work will be done this year:

1. Fix identified sections of the Nolt Road Basin
2. Pull manholes/measure flow in the Hershey Road Station Basin
3. Manhole relining in the Newville Road area
4. Sump pump inspections in the Nolt Rd. & Hershey Rd. areas

It was suggested that the part-time summer help could participate in the project.

- B. It was motioned by Shaffer, seconded by Erb to approve a sewer maintenance agreement with DynaTech to service the generators in all 15 pump stations once per year for \$6,965.00. Motion carried.
- C. Nick distributed a plan showing 106 Meadowbrook Lane. The owner would like to install a swimming pool, however a 30' sewer easement cuts across his rear yard and continues down his driveway and connects to a manhole on Meadowbrook Lane. There were 2 requests—one for a fence across the easement and one for a block wall encroaching on the easement. The Board approved an easement modification to allow the fence, but did not allow the block wall to encroach within the easement. The easement modification for the fence will need to be recorded with the owner's deed.
- D. Nick reported that ERSA has been discussing a major upgrade to the website with Michele Powell of EAWA. Also, ERSA's important documents are being scanned by CDMSmith so that all of our operational information can be loaded on the server and back-up copies can be kept off-site for protection.

Engineer's Report

Byrne discussed many of the projects he has been working on including reviews of the StoneyBrook 1B plan and the Featherton Crossing 2B plan. Byrne also passed around a hardbound collection of sewer maps that are indexed for quick review of our system. He also answered questions on how the ERSA seasonal data will be organized.

Treasurer's Report

Ken made some general comments on some of the financial work that Gaye and Jane have done since the first of the year. He then went over the monthly financial reports and said ERSA is where it should be at this point in the year.

Ken presented the monthly bills totaling \$270,928.80. It was motioned by Brill, seconded by Sweigart to approve the bills.

Lastly, Ken presented requisition number 2-2013 for \$3,172.50 for D.C. Gohn associated for work on the land development plan. It was motioned by Erb, seconded by Brill to approve the requisition.

The meeting adjourned at 8:30 PM.