

**ELIZABETHTOWN REGIONAL SEWER AUTHORITY**  
**MINUTES**  
**April 12, 2016**

The Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 PM in the meeting room at 235 Ersa Drive with the following members present: Dave Sweigart, Ken Shaffer, Dave Lewis, Al Sollenberger, Rick Erb, and Dan Brill. Also present Nick Viscome, George Alpach, & Byrne Remphrey.

*The minutes of the March 8, 2016 meeting were approved on a motion by Lewis and a second by Brill. Motion carried.*

Unfinished Business

- A. Bob Kettering was present to discuss his project with the Board. He told the Board that he would decide in the next day who will create the land development plan. Once that's done, Bob will meet with the township and ask if the preliminary/final plans can be submitted together. The Board pressed Bob for a settlement date and everyone including Bob agreed on a closing/settlement date of September 1, 2016.

Bob then asked the Board if they would reduce the purchase price. Following discussion, the Board did not lower the \$215,000 asking price.

- B. Phil Rudy was present to discuss his preliminary findings before he completed the 2015 audit. Phil outlined ERSA's growing delinquencies which are over \$500,000. Phil also discussed the Miller Road Station and Bossler #2 Station projects. Phil also stated that we are one of only a few public bodies whose pension plan is well funded.

Phil will present the formal audit at the May meeting.

- C. Nick distributed a sketch plan of the Elizabethtown Crossings development on both sides of Rt. 743 at the Rt. 283 interchange. The plan shows a connection to Rt. 743 from the Old Hershey Road and the Mount Gretna Road as well as plans for a big box store. It is recognized that the issue of sewer capacity is holding up all development in this basin.
- D. The directional sign for the ERSA building has been installed in the area where ERSA Drive and Harrisburg Pike intersect. The sign was made by Barton Signs.
- E. Byrne told the Board that the final costs for the Bossler #2 Station have been finalized. The project cost approximately \$10,000 over the original estimate. The Donegal Woods partners will reimburse ERSA for the additional costs.

- F. Nick distributed a letter he and Byrne wrote regarding the status of the Timber Villa Retirement Association's sewer. The letter outlines the 8 locations where the sewer lines appear to be close to existing structures. The Retirement Association was asked to provide more detail concerning the lines in the 8 locations.

New Business

- A. Nick passed around a sketch plan which showed potential residential development between Sheaffer and Campus Roads. This land was owned by Melvin Hoffer.
- B. *It was motioned by Shaffer, seconded by Sollenberger to approve a sewer extension agreement between ERSA and Forino Co. for 140 EDUs. Motion carried.*
- C. Nick and Byrne discussed the 2016 Capital Improvements plan. It was noted that the following projects and the Board's action on each is listed below:

<u>Project</u>	<u>Board Action</u>
1. Hershey Rd. Basin CIPP (\$245,000)	The staff should further investigate the lines within this basin so we can maximize future CIPP.
2. Miller Rd. Sewer Line Relocation (\$65,000)	This project will happen in 2016.
3. Radio Rd. Interceptor	This interceptor is being studied and ERSA will know what the solution is and how much it will cost toward the end of 2016.
4. Install Omni-Site Monitoring (10 remaining pump stations. Average cost \$3,500/station)	We should do 3 stations in 2016 (\$10,500).
5. Manholes: complete surveying of leaking manholes (\$1K-\$4K/manhole)	Seal 10 manholes for \$40,000
6. Colebrook/Cameron Street Stations Steel rehabilitation & cathodic protection	ERSA employees will clean up steel; install cathodic protection (2 x \$11,000=\$22,000)
7. Nolt & Colebrook Stations-- need to replace force main discharges (\$52,000 each)	Put this project on hold until other project costs are known.

- D. Nick told the Board that Bob Gruber asked him if we wanted him to plan for a sanitary sewer extension via an easement through proposed Kimberly Court to West Ridge Road. This sewer extension could service 3 properties on West Ridge Road should their on-lot systems fail. The Board concluded that the easement through the cul-de-sac was a good idea.

#### Engineer's Report

Byrne review several items in his monthly report including the Miller Road sewer relocation and Ironstone Ranch.

#### Treasurer's Report

Ken reviewed the Profit & Loss Statement and the Revenue & Expenditures Budget Performance reports. As this point, revenues are 103% of budget and expenditures are at 81% of budget which gives the Authority a favorable balance so far.

*It was motioned by Lewis, seconded by Brill to accept the Treasurer's Report. Motion carried.*

Bills Payable: *It was motioned by Sollenberger, seconded by Lewis to approve the bills payable in the amount of \$60,123.56. Motion carried.*