

**ELIZABETHTOWN REGIONAL SEWER AUTHORITY**  
**MINUTES**  
**March 8, 2016**

The Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 PM at 235 Ersa Drive, Elizabethtown, PA 17022. Present were Dave Sweigart, Dan Brill, Al Sollenberger, Ken Shaffer, and Dave Lewis. Rick Erb was absent. Also present were Nick Viscome, Byrne Remphrey, and George Alspach.

*The minutes of the February 16, 2016 meeting were approved on a motion by Brill, seconded by Sollenberger. Motion carried.*

Public Comments

Gary Barton, neighbor, was present to discuss that several people have come to his home thinking that his property is the ERSA office. Gary suggested that we include a picture of our building and map when we send out bills. Also, he felt that a sign at the beginning of our street would be helpful. The Board authorized Nick to look into these suggestions.

Unfinished Business

- A. Nick and Byrne met with the Borough regarding their 2016 sewer budget and reported their conversation to the Board. The discussion on the following issues is outlined below:

General

Under the treatment plan, ERSA pays the Borough based on the percentage of flows it delivers to the plant vs. other users. We deliver just under 50% of the total flow. Under the collection system, ERSA pays based on the length of its sewer mains vs. the length of the Borough lines—somewhere near 6%.

Treatment plant—operation and maintenance

Repairs \$359,150—the Borough lost 4 of its velocity baffles in the outdoor ditch. They will be replaced with aeration pumps. This project will take several years to complete.

Treatment plant—administrative

Engineering \$192,000—represents annual engineering costs plus 80% of the costs to engineer the Radio Road study. ERSA questions whether the engineer for the Radio

Road investigation should be considered a capital project and not included in this line item. This line item would be shared with the Masonic Village and M & M Mars. The Borough agreed that they would revisit this line item after the flow meeting on the Radio Road Interceptor is completed.

#### Collection System—operation and maintenance

Repairs \$582,450—represents repairs to the Oak Manor pumping station, stream bank improvements, and the replacement of 64 manholes in preparation for the Market Street paving project.

Byrne and Nick felt that the Borough promised to re-open this issue in the fall of this year.

- B. Nick was expecting Bob Kettering to be at the meeting to discuss the status of his plan. Nick felt certain that Bob would be asking for a reduction in the purchase price (currently at \$215,000). The Board tabled discussion until Bob appears at a future meeting.
- C. Nick told the Board that settlement on the refinancing of the 2010 Bond issue last Friday went as planned and that we would save \$406,000 on principal and interest payments in 2016.

#### Engineer's Report

- A. Byrne told the Board that all of the final costs for the Bossler #2 station upgrade project are in. The costs for the entire project are \$10,000 more than projected. An invoice will be sent to the Bishop's Woods developer.
- B. Byrne said he received the as built plans for Ironstone Ranch. These plans show that the entire activity of this site flow through a metering chamber even the residential uses. Currently, the owners are being billed based on meter usage plus several residences. Byrne will issue a letter changing the way the complex should be billed.
- C. Byrne said he just received a plan and letter from D. C. Gohn Associates in connection with the Timber Villa Retirement Association sewer dedication. Gohn asked if they need to compute, define by "meets and bounds", and show right of way (20' in width on all lines throughout the community).

Byrne said that his quick review of Gohn's plans show several sewer lines that are very close to or possibly located under buildings. The Board will discuss this matter at the next meeting.

#### Treasurer's Report

Ken reviewed the balance sheet with the Board and the Revenue & Expenditures Budget Performance sheet. Ken said that his comment last month regarding the lack of sewer receivables has worked itself out. In general, after 2 months expenditures are at 79% and income is 109%. This shows we are right on "target" with our 2016 budget.

*It was motioned by Brill, seconded by Lewis to approve the Treasurer's Report. Motion carried.*

*It was motioned by Sollenberger, seconded by Brill to approve the monthly bills of \$136,284.47. Motion carried.*

The meeting adjourned at 8:00 PM.