

ELIZABETHTOWN REGIONAL SEWER AUTHORITY
MINUTES
March 10, 2015

The Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 PM at the West Donegal Township meeting room with the following members present: Keith Murphy, Dan Brill, Ken Shaffer, Dave Sweigart, Rick Erb, and Allen Sollenberger. Also present were Nick Viscome, Byrne Remphrey, and George Alspach.

The minutes of February 10, 2015 were approved on a motion by Dave Sweigart and a second by Al Sollenberger. Motion carried.

Unfinished Business

- A. Status of the building—the Building Committee did not meet as originally scheduled due to snow so Byrne and Nick could not discuss the status of some of the outstanding construction issues. Byrne presented a payment application from the general contractor which would leave a balance of \$280,605.70. It was the consensus of the Board to retain an even \$300,000. *It was motioned by Sweigart, seconded by Brill to retain \$300,000 until much of the grading/paving is completed. Motion carried.*

Nick told the Board that he has received an invoice from Jim Koppenhaver for \$3,465.00 for John Wisniewski's time. This would be the last payment for architectural/design services. The Board felt that \$600.00 of the \$8,690.00 should be withheld. *It was motioned by Sweigart, seconded by Shaffer to pay \$2,865 to Mr. Koppenhaver. Motion carried.*

Lastly, Nick told the Board that he got a price to move the ERSA office to the new building from Groff's Moving from Mount Joy. Groff's quote was for \$927.98, but everything must be taken out of the files and boxed before Groff's will move the files. The other quote from Overnight Office was for \$1,450.00. This firm didn't require the office to remove all files plus this company sets up all of the furniture existing and recently purchased. The Board directed Nick to contract with Overnight Office.

- B. Nick told the Board that the agreement of sale between ERSA and Bob Kettering for Lot #2 for \$215,000.00 was signed by Bob Kettering. Bob has until September 1, 2015 to settle on the land. Bob is proposing to build 13 units on about 2.5 acres. *It was motioned by Sweigart, seconded by Sollenberger to sign and approve this agreement of sale. Motion carried.*
- C. Byrne told the Board that he has received all of the agreements, insurances and documentation from the successful bidder of the Bossler #2 station upgrade. The

successful bidder was PSI Pump Solutions who bid \$183,850.00 for the station upgrade. *It was motioned by Sweigart, seconded by Sollenberger to approve the contract with PSI Pump Solutions. Motion carried.*

New Business

A. Nick read aloud a letter received from the Timber Villa Condominium Association requesting ERSA to accept the sewer system within the development. The Board discussed this issue in 2011 and issued conditions under which the Board would consider acceptance of the system. The Board discussed this matter and *it was motioned by Sweigart, seconded by Shaffer to establish the conditions for acceptance. They are:*

- 1. Flush and televise the entire system (the Board and its engineer will review the videos to determine if the next step should be either)*
- 2. Provide a survey of the entire system indicating information on all lines, their proximity to buildings, depth, and easements across various lots. The Authority will only accept mains, manholes, and laterals to the curb or right of way lines. The Authority will not accept individual laterals from the street to the building.*
- 3. Each and every owner must sign off on the transfer of sewer and the Authority's ability to enter the private premises to maintain the sewer system.*

Motion carried with Keith Murphy abstaining.

B. Byrne told the Board that he is assembling prices for the Miller Road by-pass pump and is exploring other alternatives. The Board started discussing ways to catch materials before they flow to the pump. Miller Road used to house "cans" designed to intercept pump clogging debris. Byrne said he spoke with Brian about this. The suggestion was made to install "cans" or other kinds of screens on both Cameron and Miller Road.

C. Nick told the Board that he met with Mike Skelly and Grace Miller of EAWA concerning EAWA's interest in doing the billing for ERSA and the Borough. The utility package EAWA is considering is expensive and could be shared by other municipal agencies. The Board is interested in pursuing this issue and getting more details. Nick will follow this issue.

Engineer's Report

Byrne told the Board that he is completing his evaluation of Agrifrost's request to determine if 200 EDU's can reach Miller Road pumping station. Byrne handed out some preliminary information and will deliver a complete report soon.

Treasurer's Report

Ken Shaffer discussed the monthly reports and told the Board the Expense/Revenue report will be a bit more accurate once Phil Rudy makes some adjustments. *On a motion by Sweigart and a second by Brill, the Treasurer's Report was accepted.*

The Bills Payable List (March 10, 2015) of \$157,182.20 was approved on a motion by Sweigart and a second by Brill. Motion carried.

The meeting adjourned at 8:45 PM.