

ELIZABETHTOWN REGIONAL SEWER AUTHORITY MINUTES

March 12, 2013

The ERSA Board met at 7:00 PM with the following members in attendance: Keith Murphy, Ken Shaffer, Dan Brill, Dave Sweigart, and Al Sollenberger. Rick Erb was absent. Also present were: Nick Viscome, Byrne Remphrey, and George Alspach.

There were no public comments.

The minutes of the February 12, 2013, meeting were approved on a motion by Sweigart and a second by Shaffer.

Unfinished Business

- A. Todd Smeigh, D. C. Gohn, was present to discuss the revised parking lot configurations with changes made at the last meeting. The Board added several parking spaces to the front of the building. Todd asked if he could work with Ebersole Excavating to discuss the layout of the building floor and the grading needed to level the site and final grading. The Board authorized Todd to hire Ebersole Excavating. With regard to drainage, Todd felt that run off could be managed with 2 rain gardens which connect to a retention basin. The retention basin will be sized according to the drainage properties of the soil. Todd will bring in a geologist to test the soils. The Board suggested that Nick contact Mount Joy Township to see if they can dig 3 probes with will be 4-6 feet deep.
- B. Sewer delinquencies. George has done a lot of research on the largest delinquent accounts. A survey of the largest accounts was distributed. In George's opinion, there is only one property owner whose property doesn't appear to be "underwater." The Board felt that we should pursue this property for potential sheriff's sale.

Nick and George also told the Board that there are 14 properties that have public water. EAWA is willing to shut off their water for us. Nick will write to these property owners and give them 30 days to begin a payment plan. Failure to do so will result in having their water shut off.

- C. Bishop Woods' attorney was supposed to have sent a letter requesting capacity for their next phase which was not received yet.

New Business

- A. The Board discussed a letter that was received from West Donegal Township requesting a waiver of sewer charges for the Rheems concession stand. The letter indicated that this building is only in use during the summer and fall. ERSA checked with EAWA and found that EAWA bills for the concession stand year round. In September of 2012, the Board discussed ERSA's billing practices and decided to be consistent with the other regional utilities by not making exceptions for other municipal entities. In keeping with ERSA's policy, the request for a waiver was denied by the Board.
- B. Nick told the Board that Dave Heisey has sold the community building located at 17-19 Timber Terrace. This building was used for events within the retirement community. The building has a bathroom. Nick felt that this building already has 1 EDU. The new owner, John Shuler, is converting the building into 2 residential units. Normally, the owner would be responsible for paying a tapping fee for the second unit. Nick told the Board that he cannot locate any records/old permits to establish whether 2 EDUs were paid for. The Board felt that burden to prove that 2 EDUs were paid for rests with Dave Heisey. They authorized Nick to contact John Shuler and have Dave Heisey provide proof that he paid for 2 EDUs for this building. Otherwise, Mr. Shuler will have to pay for a second EDU.
- C. Nick updated the Board on the status of the Featherston Phase 2B plan. This plan contains 7 20 unit apartment buildings and is currently under review. Byrne will be issuing a letter in the next few days.

Engineering Report

Byrne covered the issues contained in this written report plus described his progress in developing the annual Chapter 94 report.

Treasurer's Report

Ken reported that the financial picture continues to be positive. So far this year, we received approximately \$40,000 from the Borough for a nutrient credit sale. Our last conveyance charges from the Borough were higher than anticipated yet ERSA took in more than expected revenue and spent only about 80% of its projected expenditures. The Treasurer's Report was approved by Sollenberger and seconded by Brill.

Ken presented the monthly bills in the amount of \$158,976.10 of which \$115,109.46 were Elizabethtown Borough conveyance charges. The bills were approved on a motion by Sweigart and a second by Brill.

Page 3 of 3

The meeting adjourned at 8:15 PM.