

**MINUTES**  
**ELIZABETHTOWN REGIONAL SEWER AUTHORITY**  
**MARCH 11, 2014**

The Board of the Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 PM in the meeting room of West Donegal Township with the following members present: Keith Murphy, Rick Erb, Allen Sollenberger, Dan Brill, Dave Sweigart, and Ken Shaffer. Also present were Nick Viscome, Byrne Remphrey, & George Alspach.

The minutes of the February 11, 2014, meeting were approved on a motion by Sweigart and a second by Sollenberger.

Unfinished Business

- A. Viscome gave the Board a status report of the new building progress—still the biggest factor is meeting the conditions of our land development is receipt of PA DOT's H.O.P. permit. Our information/application had been submitted two weeks ago.
- B. There were two groups present: Jack Smith and Dave Heisey representing Timber Terrace and Howard Boyd and Mark Stanley representing Bishop Woods. Heisey and Smith were present to object to last month's Board action of complying with the 2009 Sewer Capacity Agreement within 60 days.

Stanley and Boyd were present to tell the Board that they intend to move forward with the Bossler #2 station upgrades without the financial assistance from Timber Terrace as was originally planned.

The upgrade of Bossler #2 will result in 70 new EDUs, but because of the sewer main valving system, Bishop Woods can only get 40 EDUs. Timber Villa was originally going to use the 30 remaining EDUs and pay approximately \$85,000 towards the upgrade.

- ❖ Dave Heisey (Timber Terrace) is granted a 90 (ninety) day extension from tonight which will expire on June 15, 2014. Motion by Sweigart, second by Sollenberger with Erb abstaining. Motion carried.
- ❖ It was motioned by Sweigart, seconded by Brill that following the upgrade of Bossler #2 station the owners of Bishop Woods be in control of the extra 30 EDUs. For a period of 10 (ten) years ERSA will act as the broker for these EDUs and the revenue from these 30 EDUs will be given to Bishop Woods as a reimbursement for the funds spent to enlarge Bossler #2 station. Motion carried.

- C. Nick distributed a chart illustrating that there are 3 additional Capacity Reservation Agreements. Following discussion it was decided to terminate these agreements with Messick and English Brothers on a motion by Al and a second by Brill. Further, it was motioned by Erb, seconded by Shaffer to give Bob Kettering 30 days to bring his Capacity Reservation account current before terminating his 12 EDU agreement. Motion carried.

#### New Business

- A. Nick reviewed a recent inventory of all tools and equipment. Nick has yet to assign values to each item.
- B. Nick handed out charts showing the results of last year's delinquent accounts. Of the people initially contacted, everyone has agreed to a payment plan or has paid their account in full. Nick handed out a new list of people who are connected to public water and whose account is delinquent (in the range of \$500 to \$4,500). It was motioned by Brill, seconded by Shaffer to work with EAWA and begin collection of these accounts. Motion carried.
- C. It was motioned by Shaffer, seconded by Brill to approve a mutual aid agreement between ERSA and EAWA for mutual assistance in the event of an emergency. Motion carried.

#### Engineer's Report

Byrne highlighted a number of items from his written report including the Ironstone Ranch sewer line connection.

#### Treasurer's Report

Ken told the Board that the monthly report shows that we are right on target after 2 months of operation.

Ken then presented requisition 3-2014 for: D.C. Gohn--\$12,060.63  
CDM Smith--\$4,198.00

It was motioned by Brill, seconded by Sollenberger to approve this requisition.

It was also motioned by Brill, seconded by Sollenberger to approve the bills for March 11, 2014 in the amount of \$128,267.73. Motion carried.

Meeting adjourned at 8:50 PM.