

ELIZABETHTOWN REGIONAL SEWER AUTHORITY
MINUTES
February 16, 2016

The Elizabethtown Regional Sewer Authority Board met at 7:00 PM at 235 Ersa Drive, Elizabethtown, PA 17022. Present were Dave Sweigart, Dan Brill, Al Sollenberger, Ken Shaffer, Rick Erb, and Dave Lewis. Also present were Nick Viscome, George Alspach, and Byrne Remphrey.

The minutes of the January 12, 2016 meeting were approved on a motion by Brill and a second by Sollenberger.

Unfinished Business

- A. *It was motioned by Shaffer, seconded by Erb to approve Resolution 2016-1 which authorized the refinancing of the 2010 Mount Joy Township Authority Bond. Motion carried.* A copy of this resolution is attached and is part of these minutes. Settlement of this refinancing (with BB & T Bank) will be held on March 4, 2016.

- B. *It was motioned by Sollenberger, seconded by Erb to approve a sanitary sewer easement east of Merts Drive for Featherton Crossing. Motion carried.*

- C. *It was motioned by Brill, seconded by Lewis to approve a reduction in the letter of credit for Donegal Woods Phase 2 in the amount of \$22,023.40. This will leave \$84,757.60 on the letter of credit. Motion carried.*

New Business

- A. The Board had a detailed discussion concerning the Miller Road upgrade project. To begin Nick handed out the policy that was adopted in 2008 which required developer agreements for 4 or more lots. Contained in the agreements for developments tributary to Miller Road station is an additional financial contribution per lot of \$5,238 (not including the current tapping fee of \$2,914). This additional amount is intended to help expand the Miller Road station to accommodate the projected development within the Miller Road Basin. Nick told the Board that since 2008, 15 permits for single and double homes have been issued and have not been charged the \$5,238 fee. Nick and Byrne handed out information regarding the amount of fees collected so far for the Miller Road station upgrade and how much money is yet to be collected. Byrne told the Board that we are approaching the time when design of the station should begin. When asked, Byrne told the Board that costs of the station are divided between mechanical maintenance vs.

expansion to accommodate development. 60% of the project will be maintenance of existing equipment; 40% of the cost will be for expansion of the station and the outfall sewer lines.

It was also noted that ERSA will be participating in the Radio Road Interceptor project within the Borough.

The Board decided to wait until fall to make a decision on the Miller Road project until costs of Radio Road Interceptor are known.

- B. Nick distributed an updated Emergency Call List.
- C. Nick discussed the Borough "Budget vs. Actual" for 2015 and the sewer budget for 2016. The 2016 budget shows significant increases in several categories over the 2015 budget. Nick questioned these line items and Roni Ryan answered Nick's questions. Byrne also analyzed the budget and has a number of questions. Nick and Byrne told the Board that they need to meet with the Borough to discuss various increases. Nick will get a meeting with Roni Ryan.
- D. Nick and Byrne told the Board that they received a letter from Gerry Horst's engineer requesting sewer capacity for 208 EDUs to complete the Westbrooke Development. 50 units or EDUs were purchased previously. Byrne said that 57 of the total units would drain to Rheems and ultimately the Miller Road station. The remaining lots drain to Schwanger Rd.

It was agreed that a developer's agreement needs to be developed. It was also noted that 7 of those lots will be subject to the special financial contribution of \$5,238 per lot.

- E. Nick told the Board that we have 2 trucks—a 2009 Ranger (90,000 miles) and a 2010 Ranger (70,000 miles). Nick asked whether they felt they wanted to trade in either or both of the vehicles for new ones. The Board asked if those vehicles are requiring expensive repairs. The answer is no. The Board preferred to use them until they become expensive to repair.

Engineer's Report

Byrne discussed a few items contained in his written report.

Treasurer's Report

Ken discussed the financial report for January. What concerned Ken was the

Page 3 of 3

shortfall in the sewer rentals even though the budget figure for this category had been adjusted and was less than last year's. Nick said he would look at this.

It was moved by Brill, seconded by Erb to approve the Treasurer's Report. Motion carried.

Bills Payable

It was motioned by Brill and seconded by Sollenberger to pay the bills amounting to \$66,491.44. Motion carried.

The meeting adjourned at 8:25 PM.