

ELIZABETHTOWN REGIONAL SEWER AUTHORITY

MINUTES

February 10, 2015

The Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 pm at the West Donegal Township meeting room with the following members present: Keith Murphy, Dan Brill, Ken Shaffer, Dave Sweigart, Rick Erb, and Allen Sollenberger. Also present were Nick Viscome, Byrne Remphrey, and George Alspach.

The minutes of January 13, 2015 were approved on a motion by Rick Erb and a second by Sweigart. Motion carried.

Unfinished Business

A. Building Status

Byrne led the Board through proposed Change Order #6 which involved additional work for:

- ✓ Additional rock excavation
- ✓ Moving the projection screen
- ✓ Post covers for the front entrance wooden posts
- ✓ Change in the throat size of doors 5.1 & 5.2

The Board discussed the work to abandon the existing water service line. Custer's price was \$1,532. The Board rejected that work. EAWA will disconnect the water line.

There were questions concerning the moving of the projector screen from one wall to another.

The Board, on a motion by Sweigart and a second by Erb, gave the building contractor the authority to make decisions on the change order issues once they were clarified at the job conference held 2 days from the Board Meeting. Motion carried.

Byrne also presented a pay request in the amount of \$86,184.95. It was motioned by Sweigart, seconded by Erb to approve the pay request. Motion carried.

Finally, Nick presented proposals for furniture for the public meeting room and his office. In the public meeting room, the proposal from Phillips Office Solutions is for 28 audience chairs, 9 high back conference table chairs, and a conference table. The proposal was for \$14,934.34. The furniture for Nick's office (desk, credenza, & connection pieces) would cost \$3,621.53. The Board liked the furniture styles, however, the price is in the range where a municipal authority needs to get 3 telephonic quotes. *It was motioned by Sweigart, seconded by Erb to establish a*

ceiling price of \$14,934 for public meeting room furniture and \$3,621 for Nick's office furniture as Nick gets 2 more telephonic quotes. Motion carried.

Nick also presented a quote for moving the office. The quote was received from Overnight Office for \$1,496. The board asked Nick to get a quote from Charles Groff and some who are local.

- B. Byrne passed around the bid tabulations for the upgrade of the Bossler #2 pumping station which is being funded by Donegal Woods developers. The apparent low bidder is PSI Pumping Solutions, Inc. with a bid of \$183,850.00. Once Donegal Woods issues an escrow check to us, a notice of award can be issued.
- C. George told the Board that he has received a counter proposal from Bob Kettering. The terms of Kettering's proposal are:
 - 1. Bob wants the purchase price of \$210,000 not \$215,000.
 - 2. He wants the down money (10%) in the form of a note not cash.
 - 3. Bob wants 60 days after final land development approval. (The Board wanted 6 months from the date of the agreement).
 - 4. Bob and Todd Smeigh want to include a "sliver of land" in the deal. The Board doesn't know where this "sliver" is.
 - 5. Bob was told that he had to pay both transfer taxes. Bob agreed, but does not like this.

Nick will follow- up with Bob and Todd and try and get a signed agreement.

New Business

- A. Byrne will do more work on the pump bypass for the Miller Road pump station. There was a problem with the pumps at Miller Road recently and the bypass system would have saved a lot of time and money. Byrne will present costs to the Board soon.
- B. Byrne presented a sewer rate analysis for both residential and commercial customers. This information will be very useful when Nick and Byrne look into increasing commercial rates towards the end of the year.

Engineer's Report

Byrne told the Board that he is almost finished analyzing the request from Agrifrost for capacity to handle 210 residential units. Byrne said there were preliminary limitations in the Colebrook Road, Cameron Street, and Miller Road pumping stations. It appears that the existing sewer

Page 3 of 3

can accommodate the additional development.

Treasurer's Report

Ken went over the reports with the provision that the reports have not been finalized due to end of the year/beginning of the year adjustments that still have to be made. *The financial report was approved on a motion by Sweigart and a second by Erb. Motion carried.*

The monthly bills of \$335,414.71 were approved on a motion by Sweigart and a second by Brill. Motion carried.

The meeting adjourned at 8:10 pm