

ELIZABETHTOWN REGIONAL SEWER AUTHORITY
MINUTES
FEBRUARY 12, 2013

The Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 PM with the following members in attendance: Keith Murphy, Ken Shaffer, Dan Brill, Dave Sweigart, Rick Erb, and Al Sollenberger. Also present were Nick Viscome, Byrne Remphrey, and George Alspach.

Public Comments

Russ McNair, manager of the CDM Lancaster office, was present to tell the Board that he will be retiring at the end of March, 2013. He told the Board that Randy Henne and Dave Stewart would be our contact persons. Byrne will still continue as our engineer. After exchanging stories, the Board wished Russ well.

Minutes

The minutes of the January 8, 2013, meeting were approved on a motion by Sollenberger and a second by Sweigart. Motion carried.

New Business

- A. Todd Smeigh, president of D. C. Gohn Assoc., was present to discuss the configuration of our new building on the lot. The Board gave Todd direction to make the following changes to the plot plan:
1. Place parking against the building with a macadam walkway between the bumper stops and the building.
 2. Straighten out the driveway and install macadam and parking on the northern end of the building.
 3. Calculate the amount of stormwater runoff to determine the location and size of the retention area. The calculation will be compared to the creation of a drainage system on the southern portion of the lot whereby, the drainage could be discharged into the stormwater system on Harrisburg Avenue.

The Board then reviewed an updated floor plan for the office building. The Board made numerous suggestions regarding the office layout. To make sure Nick has all of the suggested changes, he will sketch out the changes and send them to the Board before sending the changes to the designer, James Koppenhaver.

- B. Nick and Byrne discussed the closeout of the Featherton Phase 2A plan. A deed of dedication and a bill of sale for the sanitary sewer was presented. Byrne told the Board that he had 2 concerns. However, he told the Board that his biggest concern (submission of as-built plans) was satisfied recently.

The Board on a motion by Sweigart and a second by Sollenberger approved the deed of dedication and the bill of sale. Motion carried.

- C. Forino Co. submitted a signed sewer extension agreement for Featherton Phase 3 (54 duplex lots, 1 existing farmhouse, & 1 single). George developed the sewer agreement which Forino Co. signed. It was motioned by Erb, seconded by Sollenberger to accept this agreement for Featherton Phase 3. Motion carried.
- D. Nick went over the costs to date for the land and new building. Nick said he will update as necessary so we can control the costs as needed. He also provided written justification for building a new building. It was suggested that keeping our vehicles and equipment out of the elements thereby extending their life should be added to the list.

New Business

- A. Nick presented the delinquent customer reports for both townships. It was noted that the delinquencies in West Donegal Township alone amount to more than \$300,000. The Board asked George to look into the highest delinquencies to see if the properties could be "sheriff sold." George will investigate to see if the Authority would be able to collect some of its money.
- B. Nick told the Board that the Borough has offered the sewer line flushing truck, valued at \$15,000 to ERSA for \$13,000. It was motioned by Sweigart, seconded by Sollenberger to purchase the Borough's truck for \$13,000. Motion carried. ERSA will not be able to take possession of the truck until the Borough's new truck is delivered in August.

Engineer's Report

Byrne highlighted a number of items from his monthly engineer's report. Byrne told the Board that the review escrow from Anil Jivani has been received and that Byrne calculations indicate that Mr. Jivani would need 3 EDUs of capacity. It was motioned by Sweigart, seconded by Erb to grant 3 EDUs of capacity to Mr. Jivani for his 3 unit commercial development at the southwest corner of Rt. 230 and Colebrook Road. Motion carried.

Treasurer's Report

Ken announced that he can now access ERSA's Quickbooks from home. Lew Hart made this possible.

Ken presented the monthly financial report for January. The report was approved on a motion by Sweigart and a second by Erb.

Ken presented the monthly bill list amounting to \$53,496.78. It was motioned by Sollenberger, seconded by Sweigart to approve the monthly bills.

The meeting adjourned at 8:35 PM.