

MINUTES

ELIZABETHTOWN REGIONAL SEWER AUTHORITY

February 11, 2014

The Board of the Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 PM in the meeting room of West Donegal Township with the following members present: Keith Murphy, Rick Erb, Allen Sollenberger, Dan Brill, Dave Sweigart, and Ken Shaffer. Also present were Nick Viscome, Byrne Remphrey, and George Alspach.

The minutes of the January 14, 2014 meeting were approved on a motion by Sweigart and a second by Sollenberger.

Unfinished Business

- A. Nick distributed a report of the most recent building committee meeting. The topics highlighted in this report were: completion of the land development plan, time schedule, the bid process, preliminary cost estimates, and the demolition of 143 Harrisburg Avenue.
The only decision required by the Board was whether to spend \$1,500 to develop detailed cost estimates. Following a Board discussion, it was felt that we should receive multiple bids for the project which will help evaluate the various unit prices. Two or more close bids will certify the market prices for various unit quantities.
- B. The agreement between ERSA and Timber Villa, Inc. (Dave Heisey) which was executed in 2009 was discussed. The owner of Timber Villa has not fulfilled the provisions of the agreement and there appears to be no prospect that the developer is going to develop the property. The Board on a motion by Sweigart and a second by Brill, voted to give Timber Villa, Inc. sixty days (60) to comply with the terms of the agreement or lose its 30 units of capacity.
- C. Nick reviewed the latest revision to the Employee Bonus program involving individual goals and team objectives. The Board wanted types of measurements in order to judge the performance of any employee. The Board suggested experimenting with employee evaluations. One idea was having the employees evaluate themselves (along with Nick) and/or having Brian do the evaluation prior to Nick's review. No action was taken on this matter.

New Business

- A. It was motioned by Brill, seconded by Sollenberger to approve a change order from D.C. Gohn& Assoc. for additional work regarding the bidding of the project. This change order is in the amount of \$11,600. Motion carried.
- B. It was motioned by Sollenberger, seconded by Erb to grant the Newville Bible Church sewer capacity for one EDU for a vacant lot near the church. The lot fronts on a right of way (across from Decatur Street), but not a dedicated road. Motion carried.
- C. Forino Co. has submitted a request to terminate the sewer capacity reservation agreement they have with the sewer authority. After discussion, it was motioned by Sweigart, seconded by Brill to terminate the Reservation Sewer Capacity Agreement of September 27, 2005, with Forino& Co. Motion carried.
- D. Nick informed the Board that he has been contacted by a farmer interested in farming our remaining land for the summer. Following discussion Nick was authorized to negotiate with the farmer regarding rents/use of the land.

Engineer's Report

Byrne gave his monthly update of plan reviews and told the Board that his inspections for his Chapter 94 report will be held in the near future.

Treasurer's Report

Ken reviewed the monthly Revenues/Expenditures Compared to Budget report.

Ken presented Requisition No. 2014-1 for D. C. Gohn& Assoc. in the amount of \$549.92. It was motioned by Brill, seconded by Sweigart to approve Requisition No. 2014-1. Motion carried.

Ken presented the monthly bills in the amount of \$55,349.99. It was motioned by Brill, seconded by Sollenberger to pay the bills of February 11, 2014. Motioned carried.

The meeting adjourned at 8:30 PM.