

ELIZABETHTOWN REGIONAL SEWER AUTHORITY
MINUTES
December 9, 2014

The Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 pm at the West Donegal Township meeting room with the following members present: Keith Murphy, Dan Brill, Allen Sollenberger, Ken Shaffer, and Dave Sweigart. Rick Erb was absent. Also present were Nick Viscome, Byrne Remphrey, and George Alspach.

The minutes of November 11, 2014 and November 24, 2014 were approved on a motion by Sollenberger and a second by Sweigart. Motion carried.

Unfinished Business

- A. Byrne discussed the status of our building project and proposed change order #5. Byrne went over every change made to the project which resulted in \$13,568.50 in general building changes. This amount coupled with the rock that was encountered by the site contractor (\$15,646.51) resulted in the change order totaling \$31,677.48. There were a few items that needed to be discussed and reviewed which the Board understood. *It was motioned by Sweigart, seconded by Shaffer to approve change order #5 once the four outstanding items were resolved. Motion carried.*
- B. Nick presented the final draft of the 2015 budget complete with all updated changes and amounts. As part of this budget there is a change in sewer rentals: West Donegal Township residents will pay \$135 per quarter, Mount Joy Township residents will also pay \$135 per quarter; thereby equalizing rates. The Mount Joy Township commercial accounts will see an increase of \$1.00 per 1,000 gallons (\$7.75/1,000 gallons). Nick and Ken told the Board that the Operating Fund will pay the cost of the new building estimated at 1.3 million dollars.

It was motioned by Sweigart, seconded by Shaffer to approve the 2015 budget as presented. Motion carried.

- C. Nick told the Board that he spoke to Bob Kettering and made the Board's counter offer for the undeveloped lot which is:

- ❖ Purchase price: \$215,000
- ❖ Settlement date: 6 months
- ❖ Money down: 10%

Nick will follow up with Bob in the next few days.

New Business

- A. *It was motioned by Sollenberger, seconded by Sweigart to approve an agreement between Ron Rohrer and ERSA for the Stoney Brook Phase 1B development. Motion carried.*
- B. *It was motioned by Sweigart, seconded by Sollenberger to approve Resolution 2014-2 establishing an updated tapping fee.* The current fee is \$2,198 plus inspection fee of \$172 for a total of \$2,370. The new fee is \$2,742 plus the inspection fee of \$172 for a total of \$2,914. *Motion carried.*
- C. *It was motioned by Shaffer, seconded by Sweigart to approve Resolution 2014-3 establishing sewer rate fees .* Residential rates for both Mount Joy Township and West Donegal Township residents are now equalized and are set at \$135/quarter. The commercial rate for Mount Joy Township businesses are increased from \$6.75/1,000 gallons to \$7.75/1,000 gallons over 5,000 gallons. *Motion carried.*
- D. *It was motioned by Sollenberger, seconded by Sweigart to approve a proposal from Phil Rudy to audit the finances for 2014 for a fee of \$8,700. Motion carried.*
- E. *It was motioned by Sollenberger, seconded by Sweigart to approve an invoice for James Koppenhaver in the amount of \$5,225. Motion carried.* This will be credited against the amount given (\$8,690) by James to close out this project.

Engineer's Report

Byrne discussed the recent request from Dave Abel for sewer capacity for his current and future activities at his residence and his Ironstone Ranch property. Byrne is still reviewing the information, but it appears that he will need additional capacity beyond what's already been approved. This will translate to additional EDUs/tapping fees.

Financial Report

Ken took the Board through his various reports telling the Board that we have consistently been over budget in Revenues and under budget with expenditures. *Following his report, it was motioned by Sollenberger, seconded by Brill to approve the Treasurer's Report. Motion carried.*

It was motioned by Sweigart, seconded by Brill to approve the Bill Payables List in the amount of \$314,339.43. Motion carried.

Executive Session

The Board discussed the Authority Manager and issues related to benefits/bonuses. A benefit/bonus schedule for the manager was approved.

The meeting adjourned at 8:20 pm.