

ELIZABETHTOWN REGIONAL SEWER AUTHORITY
SPECIAL MEETING
November 24, 2014

The Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 PM in the meeting room of the West Donegal Township Supervisors, 1 Municipal Drive, Elizabethtown, PA. Present were Keith Murphy, Dan Brill, Al Sollenberger, Dave Sweigart, and Rick Erb. Ken Shaffer was absent. Also present were Nick Viscome, George Alspach, and Byrne Remphrey.

Members of the Elizabethtown Area Water Authority (EAWA) plus their manager, Mike Skelly, who advertised a special meeting, were present to conduct business.

1. Following EAWA's business, ERSA began to discuss progress on our new building. Byrne handed out a chart to help track the changes that could become part of change order #5. The following issues were discussed:

- secondary construction entrance
- HVAC equipment pads
- installation of flag pole/lights
- abandoning existing water service
- miscellaneous locker room changes
- rock excavation
- 2 additional doors
- additional electrical receptacles

2. Many of the prices for the above list are not yet known.

It was motioned by Erb, seconded by Sweigart to authorize Nick & Keith to approve the prices of installing 2 interior doors and adding the installation of additional electrical receptacles. Motion carried.

It was motioned by Sweigart, seconded by Erb to accept Llomar's proposal to install central vacuum for \$3,000.00. Motion carried.

Finally, it was motioned by Sweigart, seconded by Erb to authorize Nick and Keith to decide upon the installation of a Knox box to hold keys to the building for the police and fire department. Motion carried.

3. Nick distributed a letter from Bob Kettering who is offering to buy ERSA's vacant lot (#2) based on 2 conditions:
 - A. The sale price is \$200,000.
 - B. Settlement would occur within 60 days of final plan approval.

The Board discussed this proposal and will counter with the following conditions:

- A. The purchase price is \$215,000.
- B. 10% of the purchase price must be submitted.
- C. Settlement will occur within a 6 month period.
- D. Buyer pays the real estate transfer taxes.

Nick and George will contact Kettering and develop a formal purchase agreement once these terms are agreed upon.

- 4. Nick told everyone that ERSA will join EAWA for lunch at Hoss's on December 19, 2014.
- 5. *It was motioned by Sweigart, seconded by Sollenberger to ratify approval of the monthly bill list for November in the amount of \$1,163,403.20. Motion carried.*

Executive Session

Nick, George, and Byrne were dismissed. The Board discussed Nick's salary. The Board, on a motion by Brill and a second by Erb gave Nick a \$2,000 bonus and granted him short term disability insurance and life insurance (\$20,000) similar to that offered the field crew.

The meeting adjourned at 8:00 PM.