

ELIZABETHTOWN REGIONAL SEWER AUTHORITY
MINUTES
October 13, 2015

The Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 PM at their building at 235 Ersa Drive with the following members in attendance: Keith Murphy, Ken Shaffer, Dan Brill, Rick Erb, Allen Sollenberger, and David Sweigart. Also present were Nick Viscome, George Alspach, and Byrne Remphrey.

The minutes of the September 8, 2015 meeting were approved on a motion by Sollenberger and a second by Sweigart. Motion carried.

Unfinished Business

- A. Nick and Byrne told the Board that the Use and Occupancy certificate has been received and that the only outstanding issue is approval of the NPDES Permit by the County Conservation Department. The application has been submitted and is awaiting final approval.
- B. Nick told the Board that the OmniSite Monitoring System has now been installed in all 5 Mount Joy Township pump stations. The Board wants to budget for several more installations for the West Donegal Township stations.
- C. Nick received an email from Roni Ryan, Elizabethtown Borough, informing him that she has met with the developer of Elizabethtown Crossings development and will contact us to meet on the Radio Road Interceptor. The ERSA staff has not heard anything from the developer and their representatives in quite a while.
- D. It was learned that Bob Kettering's zoning hearing was postponed until December. Bob told Nick that the street dedication is a condition of his moving forward with his own plan. Bob is not interested in developing Lot #2 if the road (Ersa Drive) leading to his development is not accepted by Mount Joy Township as a township street. The Board discussed the street dedication issue and directed Nick to contact the township concerning the street dedication issue.
- E. The Board discussed a letter sent by attorney Jill Nagy on behalf of Water Polo, LLC asking the Board to create a rate structure where apartment building units are billed on usage as recorded by a building water meter. Water Polo contends that the apartment units only consume 80 gallons per day as opposed to ERSA's standard 235 gpd. The Board is not inclined to make an exception for these apartments units when they have turned down the Timber Villa Retirement Association for the same request. The Board also considered that if they were inclined to change the way apartments are billed, they

would structure the rates so there was no change of income. Nick and George will respond in writing to Attorney Nagy.

New Business

- A. Nick reviewed the first draft of the 2016 Budget and went through each chapter including salaries, escrow fund, insurance, commercial rates, and other related information.

With respect to equalizing commercial rates, the Board wanted Nick to work out a schedule where the rates could be equalized within a 5 year window. Currently the difference in rates per thousand gallons is \$5.25. Nick also told the Board that the health insurance quote for next year and the Capital Improvements plan are not ready and will be presented at the November meeting.

- B. Nick received a call from architect, John Wisniewski, who asked if his previous invoice of \$3,575 would be paid if it were reduced to \$2,608. *The Board on a motion by Shaffer, seconded by Erb decided to pay John \$2,000. Motion carried.*
- C. The Board learned that the sewer lines within the Timber Villa Retirement Village have been televised in preparation for dedicating the lines to ERSA. The Board established a \$3,000 escrow for any engineering and legal expenses for reviewing information received. Keith did not participate in the discussion.

Engineer's Report

Byrne presented an agreement between ERSA and PennDOT for the West Bainbridge Street bridge replacement and the relocation of the sewer line. The agreement proposes a 75/25 split in sewer line relocation costs with ERSA paying 25% of relocation costs. This approval need to be in resolution form. *It was motioned by Shaffer, seconded by Erb to approve a resolution accepting the PennDOT reimbursement agreement. Motion carried.*

Treasurer's Report

Ken took the Board through the monthly reports making comparisons between the monthly report and the proposed 2016 budget that was explained earlier. *The Treasurer's Report was approved on a motion by Sollenberger and a second by Sweigart. Motion carried.*

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The monthly bills in the amount of \$114,135.44 was presented and approved on a motion by Sweigart and a second by Brill. Motion carried.

The meeting adjourned at 8:15 PM.