

**ELIZABETHTOWN REGIONAL SEWER AUTHORITY**  
**MINUTES**  
**January 12, 2016**

The Elizabethtown Regional Sewer Authority Board met at 7:00 PM at 235 Ersa Drive, Elizabethtown, PA 17022. Present were Dan Brill, Al Sollenberger, Ken Shaffer, Dave Sweigart, Rick Erb, and new member Dave Lewis. Also present were Nick Viscome, George Alspach, and Byrne Remphrey.

Reorganization

The first order of business was reorganization of the Board. George Alspach presided over the vote for Chairman. *It was motioned by Brill, seconded by Erb to appoint Dave Sweigart as Chairman.* There were no other nominations for Chairman. Motion carried. Dave Sweigart was elected Chairman and presided over the other Board appointments.

*It was motioned by Sollenberger, seconded by Brill to make the following appointments:*

Vice Chairman:	Rick Erb
Secretary:	Dan Brill
Treasurer:	Ken Shaffer
Asst. Secretary:	Allen Sollenberger
Asst. Treasurer:	Dave Lewis

Motion carried.

*It was motioned by Brill, seconded by Sollenberger to make the following appointments for 2016:*

Manager:	Nick Viscome
Solicitor:	George Alspach/Alspach & Ryder
Engineer:	Byrne Remphrey/CDM Smith
Depository:	Fulton Bank

*Motion carried.*

Minutes

*It was motioned by Sollenberger, seconded by Brill to approve the minutes of the December 8, 2015 meeting. Motion carried.*

Unfinished Business

- A. Chris Gibbons from Concord Financial and Paul Lundeen from Rhodes & Sonon were present to discuss the results of the bank proposal which were issued in RFP form. On November 10, 2015, Concord solicited bank proposals to refinance the MJTA Guaranteed Sewer Revenue Bonds Series of 2010. Concord received 30 proposals from various banks. The best banking proposal was from BB& T with a fixed rate of 2.56%. The proposal does not require a guarantee from Mount Joy Township. This refinancing will save ERSA \$406,726.64 in 2016. Following discussion, Paul Lundeen presented a resolution that accepts the BB & T financial offer.

*It was motioned by Ken Shaffer, seconded by Erb to approve Resolution 1-2016 accepting the offer of BB & T to refinance debt (2010 Bond issue). Motion carried.*

- B. Nick told the Board that Bob Kettering received approval from the MJT Zoning Hearing Board. The ERSA Board needs to establish a timetable to settle for the land. This will be done once Bob has developed a land development/subdivision plan and has received approval from Mount Joy Township. The last agreement was for a 6 month period for the plan development/approval. It is Bob's intention to dedicate the portion of Ersa Drive within his development. This benefits the Authority because we do not have to extend the road and install a cul-de-sac in order to get our portion of Ersa Drive dedicated—a savings of \$35,000 to \$50,000. *It was motioned by Brill, seconded by Sollenberger to give Bob Kettering six months to settle for the land. Motion carried.*
- C. Byrne presented the status of the Bossler #1 upgrade project. We were holding \$6,112.50 until the final items of the project were completed. *It was motioned by Erb, seconded by Brill to authorize Byrne and Nick to closeout this project and pay the final amount owed once Byrne is satisfied that all conditions are met. Motion carried.*

New Business

- A. *It was motioned by Brill, seconded by Erb to reduce the Letter of Credit for Ron Rohrer (Stoney Brook Phase 1B) by \$70,485.50. Motion carried.*
- B. Nick told the Board that there is a 7 acre lot on West Ridge Road that has requested an EDU. All lots tributary to the Miller Road pump station pay a special assessment fee of \$5,238 per lot in addition to the tapping fee of \$2,914. Nick also reminded the Board that developments of 4 or more lots must sign a developer's agreement which indicates the special assessment fee. Dan Brill seemed to remember a single lot near Stonemill Drive that was given an EDU. No one remembered a single lot and whether or not they

were charged the special assessment fee. The Board asked Nick to research this issue.

- C. Nick told the Board that the field crew purchased a salt broadcaster for the one pickup truck and a pallet of salt and ice melt for the sidewalks. The Chevy truck has a snow plow so we can better maintain our parking lot and access street.
- D. Nick asked the Board to consider the idea of dedicating the public meeting room to Keith Murphy. The Board felt that honoring Keith in this way was a great idea—one that can be carried out on the day we have our open house.

#### Engineer's Report

Byrne discussed the status of the Ironstone Ranch development and told the Board that he and Nick will be attending a preconstruction meeting on Thursday, Jan. 14.

#### Treasurer's Report

Ken told the Board that the end of the year financial report should be labeled as "draft" since there needs to be changes to the reports. He told the Board that he will be in the office on Monday, Jan. 18, helping Jane make changes to the financial reports.

Ken presented the bills (Jan. 12<sup>th</sup> meeting) in the amount of \$67,882.47. *It was motioned by Erb, seconded by Sollenberger to pay the bills as presented. Motion carried.*

#### Executive Session

Nick handed out a sheet he developed for the field crew showing their new hourly rate (2%), the money the Authority pays on their behalf (vacation, health insurance, life and disability, etc.), and the amount Nick gave as an end of the year bonus.

The meeting adjourned at 8:30 PM.