

ELIZABETHTOWN REGIONAL SEWER AUTHORITY  
MINUTES  
JANUARY 8, 2013

The Elizabethtown Regional Sewer Authority (ERSA) met at 7:00 PM with the following Board members in attendance: Keith Murphy, Ken Shaffer, Dan Brill, Al Sollenberger, Rick Erb, and Dave Sweigart. Also present were Nick Viscome, Byrne Remphrey, and George Alspach.

Public Comments

Mr. and Mrs. Gary Barton, 147 Harrisburg Avenue, were present to talk with the Board regarding ERSA's plans for the remainder of their new building lot. The Bartons wanted to ask the Board if the rumor about low income residential housing being built behind them on ERSA's lot was true. The Board assured the Bartons that no such development was planned or even discussed. ERSA would only entertain proposals from another municipality. The Bartons expressed interest in purchasing ERSA's extra land and asked the Board not to purchase 143 Harrisburg Avenue. The Bartons stayed while the Board discussed other aspects of the building process.

Minutes

The approval of the December 11, 2012, meeting minutes came from a motion by Brill and a second by Shaffer.

Board Reorganization

George Alspach called for nominations for Chairman. Dave Sweigart nominated Keith Murphy. It was motioned by Erb to close the nomination. George called for a vote and Keith was elected Chairman unanimously.

Under one motion by Sollenberger and a second by Sweigart, the following appointments for 2013 were made:

Secretary:	Dan Brill
Treasurer:	Ken Shaffer
Vice Chairman:	Rick Erb
Asst. Secretary:	P. Allen Sollenberger
Asst. Treasurer:	Dave Sweigart
Manager:	Nick Viscome
Engineer:	CDM Smith
Solicitor:	Alspach & Ryder
Depository:	Fulton Bank

Auditor: White Rudy & Co.

It was also motioned by Brill, seconded by Sweigart to authorize Nick Viscome to conduct and any all business on behalf of ERSA and authorized and ratified Nick as a signer of checks, agreements, contracts, proposals, and all other official documents. Motion carried.

### Unfinished Business

A. Nick presented a number of proposals to the Board. He described each of the following:

- Land development proposals: the Board has received three proposals—
  - D. C. Gohn Associates—(not to exceed) \$22,500
  - Skelly & Loy—(not to exceed) \$30,000
  - ELA Group—(not to exceed) \$31,350
- Appraisal of 143 Harrisburg Avenue: \$88,000
- Design of the new building: James Koppenhaver, P. E.--\$11,488

The Board discussed all three issues. Ken Shaffer wanted two things—written justification of why a new building is needed and an estimate of the total price of the building project. It was noted that a total project estimate could not be developed until the building is designed.

It was motioned by Sollenberger, seconded by Shaffer to contract with D. C. Gohn to develop and submit the land development plan and to contract with Jim Koppenhaver to design the interior of the new building for a not to exceed amount of \$37,500. Motion carried.

- B. Due to a birth date error with Joe Muniz, the Highmark price quote jumped 15% from our initial quote. Prior to the quote increase, ERSA was scheduled to pay an additional \$3,444.96 annually compared to the current Capital Blue Cross plan. The new quote would increase the annual payment to \$10,818. ERSA's insurance broker, Jay Bachman, suggested we consider a \$500 deductible plan to lower costs. It was motioned by Brill, seconded by Sweigart to refine the Highmark plan to realize a rate increase in the original range of \$3,400.00. Further, the motion included an increase of the employee (except single person) monthly contribution from \$129/month to \$150/month. Motion carried.
- C. Nick told the Board that he met with Gene Oldham to discuss the Rutts Road sewer trench restoration. Gene said that he was not interested in having Ebersole Excavating restore the trench for \$72,000 and he said he would like to experiment using filter fabric and stone this spring. Nick asked him to keep ERSA apprised of this matter.

### New Business

- A. It was motioned by Sweigart, seconded by Brill to accept the deed of dedication and the bill of sale for certain sewer lines within Feather Crossing, Phase 2A subject to the approval of Byrne Remphrey clarifying certain questions he has with the sewer. ERSA did not review the design or inspect the sewer mains within this development. Motion carried.
  
- B. Nick asked the Board if they would be interested in setting up a 457 Retirement plan for the employees. This is a deferred compensation plan that would be managed by the employees and their contributions (pre-tax) would be deducted from their pay. The Board decided that they were agreeable to setting up such a plan for their employees.

### Engineer's Report

Byrne discussed his conversation with Gerry Horst about beginning to develop on 3 large parcels he owns within Mount Joy Township. Byrne also discussed Veolia's new storage tanks and informed the Board that ERSA will receive \$41,003.68 from the Borough sale of nutrient credits.

### Treasurer's Report

Ken gave a yearly wrap-up of 2012's financial picture. Ken told the Board that we "netted" approximately \$600,000 in revenue for the year. He also stated that the 2012 budget held up remarkably well for a first budget of a combined authority.

The Treasurer's Report was approved on a motion by Sollenberger and a second by Erb.

Ken presented a requisition (#1-2013) from the Construction Fund to CDM Smith in the amount of \$1,896.50. This was approved on a motion by Sollenberger and a second by Erb.

Lastly, the January 2013 bill list in the amount of \$58,785.91 was presented and approved on a motion by Brill and a second by Erb.

### Board Member Comments

- ❖ Ken asked staff to look at a depression on Campus Road.
- ❖ Asked Nick to look into inspection charges to monitor Veolia's discharge into the system.

The meeting adjourned at 8:30 PM.